



Speaker Won Pat <speaker@judiwonpat.com>

Messages and Communications

Speaker Won Pat <speaker@judiwonpat.com>  
To: Guam Legislature Clerks Office <clerks@guamlegislature.org>

Wed, Nov 19, 2014 at 2:34 PM

2014 NOV 19 PM 2:43

11/19/2014 11/6/2014 Guam Community College

Reporting Requirements for Boards and Commissions regarding the GCC Board of Trustees meeting on Nov. 6, 2014

32-14-2267

----- Forwarded message -----

From: Bertha M. Guerrero <bertha.guerrero@guamcc.edu>  
Date: Wed, Nov 19, 2014 at 2:09 PM  
Subject: GCC Board Reporting Requirement - November 2014  
To: Speaker Won Pat <speaker@judiwonpat.com>  
Cc: Ed Pocaigue <edpocaigue@judiwonpat.com>

32-14-2267  
Office of the Speaker  
Judith T. Won Pat, Ed.D

Date: 11-19-14  
Time: 2:34pm  
Received By: [Signature]

To: Office of Speaker Judith T. Won Pat

Hafa Adai,

Attached is the official transmittal relative to the Guam Community College Board of Trustees reporting requirement for November 2014. Please acknowledge receipt.

Si Yu'os Må'ase ~"Thank You"

~Bertha

Bertha M. Guerrero, Board Secretary  
Board of Trustees & Foundation Board of Governors  
Guam Community College  
Office: 671-735-5638 \* Fax: 671-734-1003  
P.O. Box 23069; Barrigada, Guam 96921  
Email: bertha.guerrero@guamcc.edu

Guam Community College Mission Statement

Guam Community College is a leader in career and technical workforce development, providing the highest quality, student-centered education and job training for Micronesia.

2267

*Ufisinan I Etmås Ge'helo'Gi Liheslaturan Guåhan*  
**Office of Speaker Judith T. Won Pat Ed.D.**  
*Kumiten Idukasion yan Laibirihan Publeko*  
**Committee on Education and Public Libraries & Women's Affairs**

155 Hesler Place, Suite 201, Hagatna, Guam 96910  
Tel: (671) 472-3586 Fax: (671) 472-3589  
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**2 attachments**



**11-6-14 letter to Speaker re Reporting Requirement, November 6, 2014.pdf**  
16K



**11-6-14 BOT mtg.signed.pdf**  
829K

November 6, 2014

The Honorable Judith T. Won Pat  
Speaker, 32<sup>nd</sup> Guam Legislature  
155 Hesler Place  
Hagåtña, Guam 96910  
(via email: [speaker@judiwonpat.com](mailto:speaker@judiwonpat.com))

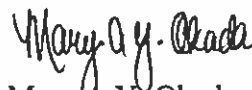
**Re: Reporting Requirements – November 2014**

Dear Speaker Won Pat:

Transmitted herewith is the reporting requirements for Boards and Commissions pursuant to Public Law 31-233 regarding the Guam Community College Board of Trustees meeting of November 6, 2014.

If there are any questions, please contact me at 735-5638.

*Senseramente,*



Mary A.Y. Okada, Ed.D.  
President

Attachments

**GUAM COMMUNITY COLLEGE BOARD OF TRUSTEES**  
**Monthly Meeting – Thursday, November 6, 2014, 12:00 p.m.**  
**President’s Conference Room, Building 2000**

**AGENDA**

**I.                   CALL TO ORDER**

1. Roll Call
2. Recital of Mission Statement  
*Guam Community College is a leader in career and technical workforce development, providing the highest quality, student-centered education and job training for Micronesia.*

**II.                   APPROVAL OF MINUTES**

1. Monthly Meeting of October 10, 2014

**III.                  COMMUNICATIONS**

**IV.                  PUBLIC DISCUSSION**

**V.                   REPORTS**

1. *President’s Report:*
  - Financial Status of the College
  - Capital Improvement Projects (CIP)
2. *Monthly Activities Reports:*
  - Student Trustee
  - Faculty Advisory Member
  - Support Staff Advisory Member
3. *Board of Trustees Community Outreach Report*
  - ACCJC Basics Online Course - completion

**VI.                  UNFINISHED BUSINESS**

1. Construction Projects Updates
  - Building 200 (Renovation), Building 100 and Forensic Lab
2. Western Interstate Commission for Higher Education (WICHE)

**VII.           NEW BUSINESS**

1.     BOT Workshops/Trainings
2.     President's Travel Request (January-February 2015)

**VIII.          EXECUTIVE SESSION**

1.     Personnel Matters
2.     Labor Management Relations
3.     Legal Matters

**IX.            ADJOURNMENT**

**GUAM COMMUNITY COLLEGE  
Board of Trustees  
Monthly Meeting of October 10, 2014**

**Minutes**

**I. CALL TO ORDER**

The monthly meeting of the GCC Board of Trustees on October 10, 2014, was called to order at 12:02 p.m., by Chairwoman Deborah Belanger, in the President's Conference Room located at the Student Services & Administration Building in Mangilao, Guam.

**1. Roll Call. Trustees Present:** Ms. Deborah C. Belanger; Mr. John Benito; Mr. Frank P. Arriola; Ms. Gina Ramos; Mr. Richard P. Sablan; Ms. Maria S. Connelley; Mr. Frederick Tupaz, Faculty Advisory Member. Not in attendance: Mr. Kenneth Bautista, Support Staff Advisory Member (schedule conflict); Ms. Elmarie Anderson, Student Trustee (schedule conflict).

**Others in attendance:** Dr. Mary A.Y. Okada, President; Ms. Carmen Santos, Vice President, Finance and Administration; Dr. Gina Tudela, Dean, TPS; Ms. Doris Perez, Assistant Director, Planning & Development; Ms. Jayne Flores, Assistant Director, Communications & Promotions; Dr. Michael Chan, Acting Dean, TSS.

**2. Recital of Mission Statement.** Board members recited the Mission Statement: Guam Community College is a leader in career and technical workforce development, providing the highest quality, student-centered education and job training for Micronesia.

**II. APPROVAL OF MINUTES – September 4, 2014.**

**MOTION**

**IT WAS MOVED BY TRUSTEE GINA RAMOS AND SECONDED BY TRUSTEE JOHN BENITO THAT THE BOARD APPROVE THE MEETING MINUTES OF SEPTEMBER 4, 2014, WITH CORRECTIONS. NONE OPPOSED, MOTION CARRIED. (Voting: 6 ayes, 0 nays)**

**III. COMMUNICATIONS** - There was none.

**IV. PUBLIC DISCUSSION** - There was none.

**V. REPORTS**

**1. President's Report:** President Okada reported on the following:

**Financial Status:** The President provided the Board with a current financial status of the College as follows:

FY2014: As of October 10, 2014, the College has received 80% of its appropriation for FY2014 and funding received are as follows: approximately \$11.7 Million from the General Fund; \$743,000 from the LPN/Vocational Guidance Fund; \$1.1 Million received from MDF; \$24,000 received from TAF and approximately \$500,000 from the TAF supplemental; \$90,000 for the Capital Improvement Fund; \$157,234 for the Competitive Wage Act funding for a total of \$14.355 Million.

The College still has the month of appropriation for September 2014 to collect for FY2014.

Capital Improvement Projects and other activities: President Okada reported the following:

-CIP Projects. The College Governing Council has approved the FY2015 capital improvement projects which is up for discussion and for the Board's consideration for approval.

Other projects:

-Additional articulation agreements are being updated with Chaminade and Wayland University.

-There is an opportunity to enter into an articulation agreement with the University of Hawaii at Manoa.

-The College confirmed the transfer back agreement with the University of Guam and working with the Chaminade University to also offer this.

-The Board members were provided with a copy of the 14<sup>th</sup> Annual Institutional Assessment Report for Academic Year 2014-2015 from the GCC Committee on College Assessment.

-The College is currently reviewing a proposal to expand the English Language Learning program.

-Dr. Ray is in Santa Ana, California finishing up an accreditation review. The President informed BOT members if they are interested in becoming a reviewer, to let her know. This will assist BOT members in understanding the functions of different college trustees.

-Meet the President was on September 24-25, 2014 attended by approximately 389 students.

-MagPro recognition award is October 11, 2014 and GCC will be recognized with the Keep Your Guard Up Program as well as the Secondary ProStart program with Marivic Schrage and Kimberly Bautista for Customer Service. For the last three years, GCC has participated and has won an award since then. The top overall Government of Guam winners will be announced at the award ceremony.

-There are two substantive change proposals are being considered for an Environmental Technician and a Pharmacy Technician. Anticipate offering this as a certificate program.

-Also considering a non-profit management program for fiscal and reporting requirements to pilot through CE and maybe obtain Guam Legislature for support.

-Institutional Priorities for AY2014-2015 for professional development was updated.

-GCC Foundation Board of Governors members who attended the Council for Advancement and Support of Education (CASE) conference in California were Chairperson Lorraine Okada, Secretary James Martinez and FBOG member Carline Bukikosa. President Okada also attended and gave a presentation.

***BOT - Meeting of October 10, 2014***

***Page 3 of 6***

- The College was recently represented during the 20<sup>th</sup> International Coastal Clean-up.
- The GCC par excellence golf tournament was a success. Have collected over \$27,000 and still collecting to date. There were also a lot of sponsors.
- The College sponsored the Governor's request for a press conference regarding the USDA loan for the Forensic Lab extension and Building 100 renovation. USDA is currently reviewing the A&E designs and once approved it will go out for bid.

**2. Monthly Activities Report**

**Student Trustee:** Student Trustee Elmarie Anderson was not in attendance due to a student conference.

**Faculty Advisory Member:** Trustee Frederick Tupaz reported as follows:

- Faculty has been busy with semester projects, term exams, assessment and curriculum review.
- Gubernatorial forums were held September 2014 and were well attended by students.
- Senatorial forums October 21 and October 23, 2014 at the MPA beginning at 6:00 p.m.
- John K. Lee 5K is scheduled for November 8, 2014 at the Chamorro Village. Last year's 5K made approximately \$14,000 and goal this year is to raise the amount. Last year collaborated with First Hawaiian Bank. \$7,000 was used for scholarships and goal this year is \$10,000.
- Requesting for Board consideration in scheduling February 2015 BOT meeting after the Job Specs committee completes its evaluation for presentation to the Board.

**Support Staff Advisory Member:** Trustee Kenneth Bautista was unable to attend due to an emergency.

**3. Board of Trustees Community Outreach Report.**

October 6, 2014, GCC Par Excellence golf tournament, Leo Palace: attended by Trustees Benito and Sablan, who participated in the tournament.

September 30-October 2, 2014, Hawaii: 13th Annual Native Hawaiian Convention, attended by BOT Chair Belanger.

ACCJC Basics Online Course – completion: To date, two out of seven voting BOT members completed this. The link is at <http://www.trainingway.com/accjc>. Deadline is December 2014. The BOT Chair reiterated that this is of high importance.

BOT member were offered to schedule the online course in conjunction with the upcoming BOT policy review on Friday, October 17, 2014 at the President's conference room. BOT members said they would consider attending.

**VI. UNFINISHED BUSINESS**

**1. Construction Projects Updates.**

-Building 200 (Renovation). The President reported that to date this construction is 97.29%



complete. As last reported some issues are still being resolved such as redistribution of power, generator and elevator. Completion date should have been October 2014 but anticipate before the end of the year.

-Building 100 and Forensic Lab Extension Loan. USDA is reviewing the final A&E documents. Once final authorization is approved, the College will be issuing out bids and anticipate doing this before the end of the year. Movement of classes has already begun to prepare for this project that is approximately \$8 Million, \$5 Million of which is the USDA loan.

2. **Western Interstate Commission for Higher Education (WICHE).** This relates to Guam Legislature Resolution No. 234-32 (COR) and as last reported this has been tabled for the November 2014 BOT meeting.

## **VII. NEW BUSINESS.**

1. **FY2015 Capital Improvement Projects.** The Board was presented with a list of proposed Capital Improvements Projects for fiscal year 2015. This has gone through the Resource Planning and Facilities Committee and the College Governing Council making safety, security, environmental and health a priority. The following motion was then made:

### **MOTION**

**IT WAS MOVED BY TRUSTEE FRANK ARRIOLA, SECONDED BY TRUSTEE RICHARD SABLAN, THAT THE BOARD APPROVE THE GUAM COMMUNITY COLLEGE CAPITAL IMPROVEMENT PROJECTS FOR FISCAL YEAR 2015. NONE OPPOSED, MOTION CARRIED. (Voting: 6 ayes, 0 nays)**

2. **BOT Annual Calendar (Oct. 2014-Sept. 2015).** The Board was presented with its annual calendar. The following motion was then made:

### **MOTION**

**IT WAS MOVED BY TRUSTEE JOHN BENITO, SECONDED BY TRUSTEE RICHARD SABLAN, THAT THE BOARD APPROVE THE BOARD OF TRUSTEES ANNUAL CALENDAR FOR OCTOBER 2014 THROUGH SEPTEMBER 2015, WITH CORRECTIONS. NONE OPPOSED, MOTION CARRIED. (Voting: 6 ayes, 0 nays)**

3. **President's Travel Request (Nov.-Dec. 2014)**

-APIASF Scholarship Benefit, November 12, 2014, New York City, sponsored by the Asian & Pacific Islander American Scholarship Fund (APIASF).

-President's Advisory Commission on Asian American & Pacific Islanders, December 2-7, 2014, Seattle, Washington, sponsored by White House Initiative on Asian Americans and Pacific Islanders (WHIAAPI).

-PREL Board Meeting, December 8, 2014, Honolulu, Hawaii, sponsored by the Pacific Resources for Education and Learning (PREL).

**MOTION**

**IT WAS MOVED BY TRUSTEE FRANK ARRIOLA, SECONDED BY TRUSTEE RICHARD SABLAN, THAT THE BOARD APPROVE THE PRESIDENT'S TRAVEL REQUEST FOR OCTOBER 2014. NONE OPPOSED, MOTION CARRIED. (Voting: 6 ayes, 0 nays)**

At approximately 12:38 p.m., the meeting went into Executive Session.

**VIII. EXECUTIVE SESSION**

- 1. Personnel Matters**
- 2. Labor Management Relations**
- 3. Legal Matters**

At 1:09 p.m., the meeting reconvened to open session.

A motion was made to accept the President's report, as follows:

**MOTION**

**IT WAS MOVED BY TRUSTEE FRANK ARRIOLA, SECONDED BY TRUSTEE JOHN BENITO THAT THE BOARD APPROVE THE PRESIDENT'S REPORT. NONE OPPOSED, MOTION CARRIED. (Voting: 6 ayes, 0 nays)**

At this time, Chairwoman Belanger mentioned the following:

1. Congratulations to the College on its successful par excellence golf tournament fundraiser.
2. Welcoming Dr. Ray Somera back from his off-island trip.

**IX. ADJOURNMENT.** At this time, a motion was made to adjourn the meeting, as follows:

**MOTION**


**IT WAS MOVED BY TRUSTEE RICHARD SABLAN, SECONDED BY TRUSTEE GINA RAMOS THAT THE MEETING OF OCTOBER 10, 2014, BE ADJOURNED. NONE OPPOSED, MOTION CARRIED. (Voting: 6 ayes, 0 nays)**

There being no further discussions, the meeting of October 10, 2014, adjourned at approximately 1:10 p.m.

**SUBMITTED BY:**

  
BERTHA M. GUERRERO NOV 06 2014  
Recording Secretary

**ATTESTED BY:**

  
FRANK P. ARRIOLA NOV 06 2014  
Secretary

**APPROVED BY:**

  
DEBORAH C. BELANGER NOV 06 2014  
Chairperson

***I MINA'TRENTAI DOS NA LIHESLATURAN GUÁHAN***  
**2013 (FIRST) Regular Session**

**Resolution No. 234-32 (COR)**  
As substituted and amended on the Floor.

Introduced by:

Brant T. McCreadie  
Aline A. Yamashita, Ph.D.  
Michael F. Q. San Nicolas  
Tommy Morrison  
Judith T. Won Pat, Ed.D.  
T. R. Muña Barnes  
Chris M. Dueñas  
R.J. Respicio  
T. C. Ada  
V. Anthony Ada  
Frank B. Aguon, Jr.  
B. J.F. Cruz  
Michael T. Limtiaco  
Vicente (ben) C. Pangelinan  
Dennis G. Rodriguez, Jr.

**Relative to supporting Guam's application for membership  
in the Western Interstate Commission for Higher Education  
(WICHE).**

1        **BE IT RESOLVED BY *I MINA'TRENTAI DOS NA LIHESLATURAN***  
2 ***GUÁHAN*:**  
3        **WHEREAS,** the Western Interstate Commission for Higher Education  
4 (WICHE) is a regional non-profit organization created by the Western Regional  
5 Education Compact, adopted in the 1950s by western states to facilitate resource  
6 sharing among the higher education systems of the west; and

1           **WHEREAS**, WICHE operations commenced in 1953, and is governed by  
2 three Commissioners appointed by the governors from each state; and

3           **WHEREAS**, under the terms of the Compact, each state commits to support  
4 WICHE's basic operations through annual dues established by the full  
5 Commission; and

6           **WHEREAS**, WICHE and its member states work to improve access to  
7 higher education and ensure student success through its various programs, regional  
8 initiatives, and through research and policy work; and

9           **WHEREAS**, becoming a member of WICHE will greatly benefit Guam's  
10 undergraduate students by allowing them access to the Western Undergraduate  
11 Exchange (WUE) program, the largest regional tuition-reciprocity agreement in the  
12 nation, which provides a reduced tuition, at no more than 150% of the resident  
13 tuition rate, at more than 150 participating two and four year public institutions,  
14 instead of paying substantially more for non-resident tuition, which is at least  
15 double or more the resident tuition rate; and

16           **WHEREAS**, becoming a member of WICHE will provide the opportunity  
17 for Guam's graduate students to enroll in approximately 250 participating graduate  
18 programs and pay the resident tuition rate; and

19           **WHEREAS**, Guam students can additionally benefit from WICHE's  
20 Professional Student Exchange Program (PSEP) and Internet Course Exchange  
21 (ICE) program; and

22           **WHEREAS**, although Guam's institutions of higher learning have made  
23 great strides and improvements over the last several years, Guam's geographic  
24 location and smaller population limit access to higher education for our students;  
25 and

1           **WHEREAS**, Guam can additionally benefit from WICHE's various  
2 resources in workforce and policy development, technology, health, and other  
3 areas; and

4           **WHEREAS**, WICHE has already included Guam, the Commonwealth of  
5 the Northern Mariana Islands, American Samoa, Palau, the Federated States of  
6 Micronesia and the Marshall Islands as the collective sixteenth member of the  
7 Western Interstate Commission for Higher Education, and it is now contingent on  
8 Guam to decide to actively participate in WICHE; and

9           **WHEREAS**, *I Mina'Trentai Dos na Liheslaturan Guåhan* supports and  
10 encourages Guam's efforts to join the CNMI as the second territory to actively  
11 participate in WICHE to offer programs that are not currently offered at the  
12 University of Guam or the Guam Community College; now, therefore be it

13           **RESOLVED**, that with the concurrence and support of the University of  
14 Guam Board of Regents and the Guam Community College Board of Trustees, a  
15 resolution from UOG and GCC for Guam's participation in WICHE *shall* be  
16 transmitted to *I Liheslaturan Guåhan* for its consideration, within 30 days of  
17 adoption; and be it further

18           **RESOLVED**, that *I Mina'Trentai Dos Na Liheslaturan Guåhan* does  
19 hereby, on behalf of the people of Guam, support the government of Guam's  
20 efforts to become active members of the Western Interstate Commission for Higher  
21 Education (WICHE), and further urges the government of Guam to work with  
22 WICHE to cement Guam's status as a WICHE member; and be it further

23           **RESOLVED**, that the Speaker certify, and the Legislative Secretary attest  
24 to, the adoption hereof, and that copies of the same be thereafter transmitted to Dr.  
25 Robert Underwood, President of the University of Guam; to Dr. Mary Okada,

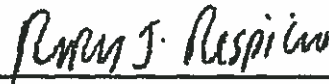
1 President of the Guam Community College; to Mr. Jon Fernandez, Superintendent  
2 of the Guam Department of Education; to the Honorable Madeleine Z. Bordallo,  
3 Guam Delegate to the 112<sup>th</sup> U.S. Congress; and to the Honorable Edward J.B.  
4 Calvo, *I Maga'lahaen Guåhan*.

**DULY AND REGULARLY ADOPTED BY *I MINA'TRENTAI DOS NA LIHESLATURAN GUÅHAN* ON THE 1<sup>ST</sup> DAY OF FEBRUARY 2014.**



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**JUDITH T. WON PAT, Ed.D.**  
Speaker



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**Rory J. Respicio**  
Acting Legislative Secretary

**LEGISLATIVE SESSION**  
**I MINA'TRENTAI DOS NA LIHESLATURAN**  
**2014 (SECOND) Regular Session**  
**Voting Sheet**

Resolution No. 234-32 (COR)

As substituted and amended on the Floor.

Speaker Antonio R. Unipingco Legislative Session Hall

February 1, 2014

NAME	Yea	Nay	Not Voting/ Abstained	Out During Roll Call	Absent
Senator Thomas "Tom" C. ADA	✓				
Senator V. Anthony "Tony" ADA	✓				
Senator Frank Blas AGUON Jr.	✓				
Vice-Speaker Benjamin J.F. CRUZ	✓				
Senator Christopher M. DUENAS	✓				
Senator Michael LIMTIACO	✓				
Senator Brant McCREADIE	✓				
Senator Thomas "Tommy" MORRISON	✓				
Senator Tina Rose MUÑA BARNES	✓				
Senator Vicente (ben) Cabrera PANGELINAN	✓				
Senator Rory J. RESPICIO	✓				
Senator Dennis G. RODRIGUEZ, Jr.	✓				
Senator Michael F. Q.SAN NICOLAS	✓				
Speaker Judith T. WON PAT, Ed.D.	✓				
Senator Aline A. YAMASHITA, Ph.D.	✓				

TOTAL

15

Yea

Nay

Not Voting/  
Abstained

Out During  
Roll Call

Absent

CERTIFIED TRUE AND CORRECT:


\_\_\_\_\_  
 Clerk of the Legislature

1 = Pass



## MEMORANDUM

TO: All College Constituents

FROM: Dr. R. Ray D. Somera  
Vice President for Academic Affairs 

SUBJECT: Mandatory College Assembly on November 21, 2014

DATE: August 15, 2014

Please mark your calendars this early.

President Okada and I will convene a college-wide assembly on November 21, 2014, 8:30am – 3:00pm in the MPA. Lunch will be served. It is **mandatory** for all administrators, faculty, and staff. Insofar as faculty is concerned, this is a provision of the Board-Union Agreement, Article XVII, p. 84 (Faculty Meetings, Secondary) and Article XXI, p. 106 (Faculty Meetings, Postsecondary). Arrangements for classes of secondary faculty (or postsecondary faculty, on an individual basis) will be made by the Deans; specifics will follow.

The general theme of the assembly will be “Creating a Conducive Learning Environment for Team GCC.” Terry Summerlin, a professional speaker and author with over twenty years of experience, as well as a former business owner and barber, will be our resource speaker. Barber-osophy is Terry’s unique way of relating the important principles of life and business through easy-to-remember, often humorous, stories and anecdotes. It is a practical philosophy of time-proven, common-sense principles that changes hearts and builds businesses, promoting effective leadership and a professional image that, in turn, makes good people and good companies even better. Barber-osophy has inspired and entertained CEOs and graduates of The Harvard Business School, as well as athletes, coaches, teachers, salespeople, and business executives.

The Faculty Union leadership will also meet with Union members toward the end of the college assembly.

Please be guided accordingly.

*Terry L. Sumerlin*

Conference speaker

P.O. Box 383, Laron, TX 75166

(972) 853-2130 - Office

[www.barberosophy.com](http://www.barberosophy.com)



Author of

*Leadership: It Takes More  
Than a Great Haircut!*

Terry has been a conference speaker and author for over twenty years. His work as a speaker has taken him to over 25 countries, and throughout the U.S.

Terry is the author of four books. His most recent is *Leadership: It Takes More Than a Great Haircut!* It was nominated for a Global E-Book award in non-fiction. For over a decade, Terry also wrote a leadership column for *American City Business Journals*.

His clients include Hilton, Marriott, the ATM Industry Association, Security Bank, the Mystery Shopping Providers Association (Europe), Princess Cruise Line, Royal Caribbean Cruise Line, and the Air Force Audit Agency. Most recently, he conducted a leadership seminar in Las Vegas for the International Network of Accountants and Auditors, where approximately 30 countries were represented.

"His presentation was simply amazing. The best words to describe Terry are: Inspiring, alive and unique. This is a speaker that I certainly recommend if you want to raise the spirit of your audience!" - **Cristiani Oliveira, Board Member, Mystery Shopping Providers Association – Europe, Lisbon, Portugal**

**A Workshop for  
Leaders of Educational Organizations in  
The Western Pacific**

**January 15-16, 2015**

**Day 0 (optional)**

1. Meet and Greet One Another.
2. The Program for Day 1 and Day 2.
3. Identification of Topics for Discussion (and Possible Breakout Sessions).

**Day 1**

1. Order of Presentation and Information about the Presenters.
2. Good Practice and Accreditation
3. Standards for Boards and Advice for Achieving Board Excellence
4. Fiscal Stewardship (with an exercise)
5. Policy Making
6. Mission and Institutional Performance
7. Student Success (with an exercise)
8. Accountability

**Day 2**

9. What is the Public's Right to know regarding Board Business?  
Open Meeting Requirements.  
Public Access to Board and College Documents (Family Educational Rights and Privacy Act).  
Public Access to Accreditation Information.
10. Board Ethics  
A Review of Conflicts of Interest and Other issues of Common Concern  
Accreditation Requirements
11. What is the Board's Relationship with the CEO?  
Selection, Hiring and Evaluation.  
Operating Relations.
12. How does a Board Monitor its Own Performance?  
A Review of Appropriate Policy and Process.  
The 10 Truisms of Boardmanship.
13. What Liability Exposure does a Trustee experience and what Protections are in Common Use?  
Protections under the Law.  
Prudent Insurance Coverage.
14. Current Issues in U.S. Secondary and Higher Education Law.
15. Any Other Issues of Interest
16. Meetings with Individual Boards

**Robert J. Henry**  
**A Short Biography**

Robert J. Henry was born in Mt. Vernon, Washington in 1944, and grew up in Humboldt County in northern California. He attended Humboldt State University (where he is the only person to have served as Student Body President for two terms), taking a BA in Political Science in 1967. Shortly thereafter he married Katherine (Betty) and moved to the Bay Area where he attended law school (Boalt Hall) at the University of California at Berkeley, graduating in 1971.

From 1971 through 1977 he served as an attorney for the California State University. From 1978 through 1983 he served first as General Counsel of the Coast Community College District and then the Los Angeles Community College District. In 1984 he founded School and College Legal Services. This firm currently includes 10 professionals serving over 200 school and college districts throughout California.

He has since practiced education law for more than 40 years with an emphasis on school personnel (including collective bargaining, grievances, unfair practices, employee retention, evaluation, discipline and dismissal), governance, conflicts, ethics, appellate law, and accreditation. He is widely recognized as one of the most experienced and accomplished education attorneys in California. He has successfully argued several school law cases before the State Supreme Court and has represented school and college districts before every level of state and federal trial, appellate, and supreme courts. He has served as primary counsel in more than 25 appellate decisions.

Mr. Henry lives in Windsor California from which he and Betty make regular visits to their daughters Angela and family in Portland, Jennifer and family in Dublin, and son Robbie and family in Santa Rosa.

October 2014

## **David B. Wolf**

### **A Short Biography**

David Benjamin Wolf was born in Dayton, Ohio on August 6, 1942 and grew up in Los Angeles, California. He attended the University of California at Berkeley, taking a BS in Mechanical Engineering in 1965, and a MA in Economics in 1966. After wisely marrying Ruth in 1965, they both served in the US Peace Corps in Malaysia, returning to the San Francisco Bay area in 1968. After working in corporate industry, David attended Stanford University, completing a PhD in Education in 1984.

His career in education began with teaching part-time at City College of San Francisco in 1971, then serving as a Washington Intern in Education in 1972-73. Consulting and then administrative positions with the Los Angeles Community College District extended from 1973 to 1988. During this time he held positions at Mission, West, Metropolitan, Harbor and Pierce colleges, as well as posts at the district level. At West, Metropolitan and Pierce he served as president. David served as Academic Vice President at Santa Rosa Junior College, 1988-1991, and then Provost for the California Maritime Academy, 1992-1996.

In 1996 David became Executive Director of the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges, from which he retired in July, 2001. In this capacity he served as chair of the Council for Regional Accrediting Commissions, and as Administrative Officer for the Community College Leadership Development Initiative.

After retiring in 2001, state neglect led David and his colleague, the late Steve Weiner, to become active in preserving higher education access in California; they founded the Campaign for College Opportunity on whose Board he now serves. Weiner and Wolf later created Common Sense California (2004), and more recently the Endowment for California Leadership (2008). David served on the Sonoma County Board of Education (from 2002 through 2010), he was an international member of the Hong Kong Council for Academic Accreditation (2003-2011), and a public member of the Accrediting Commission for Career Schools and Colleges of Technology (2007-2011). From 2010-2014 he was a member of the Board of the Institute for Evidence-Based Change, and in 2011 became a member of the Accreditation Review Committee for the National Commission for Academic Accreditation and Assessment of Saudi Arabia.

David has always been proud of his association with the nation's community colleges and is particularly interested in the enhancement of the preparation and support of the trustees, faculty, staff and administrative leaders whose minds are so central to the continued vitality of this American asset.

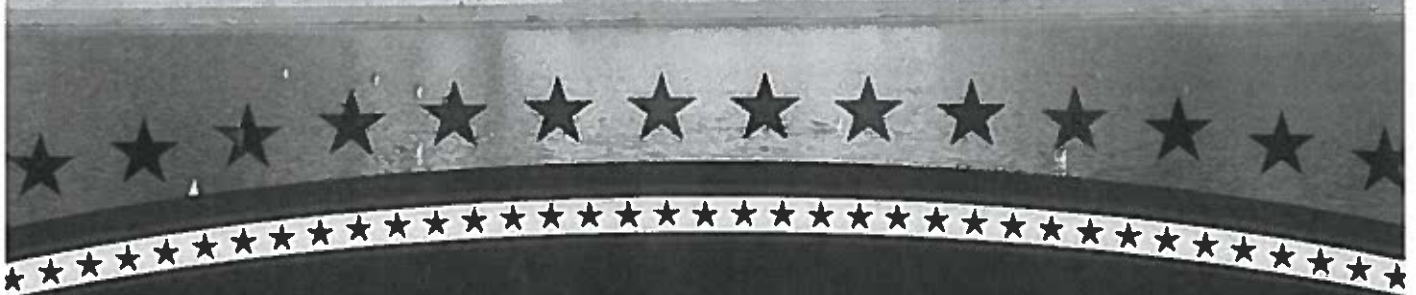
David is even prouder of Ruth and their two sons, Ben and Eric. His life has been good.

April 2014



COMMUNITY COLLEGE  
**NATIONAL**  
LEGISLATIVE SUMMIT

*2015*



*FEBRUARY 9 - 12, 2015*  
*MARRIOTT WARDMAN PARK HOTEL*  
*WASHINGTON, D.C.*

Sponsored by



in collaboration with



# FROM THE CHAIRS



Dear Community College Colleagues:

The 2015 Community College National Legislative Summit (NLS) comes at a time when federal policymakers will be considering urgent issues that stand to impact our institutions for many years to come. As Congress works on federal funding and higher education priorities, your voice is essential in determining the strength of America's global competitiveness. Furthermore, your attendance occurs when it remains critically important to support public investments in higher education and as Congress works on the pending reauthorization of the Higher Education Act.

ACCT and AACC strongly encourage you to attend the NLS from February 9-12, 2015 to help advance the community college federal legislative agenda. As always, the NLS will feature outstanding speakers, informative sessions on current topics, and a thorough briefing of the newly announced 2015 community college legislative priorities. The NLS will also equip you with the tools to leverage additional support for your institution at the state and local levels.

It is crucial that trustees, presidents, students, and other community college advocates and leaders have face-to-face meetings with U.S. representatives and senators in Washington. By joining more than a thousand of your peers in Washington this February, your participation will send a loud, clear message about the economic and educational importance of community colleges.

The NLS is the premier annual community college advocacy event. Through your participation in the 2015 NLS, community college leaders will influence the national political agenda and make continued strides in communicating the quality and effectiveness of the work done at our institutions. Your voice and your presence are critical to ensuring the ongoing federal prioritization of community colleges.

Sincerely,

LEROY W. MITCHELL  
Trustee  
Westchester Community College, New York  
2013-2014 ACCT Chair

KEN ATWATER  
President  
Hillsborough Community College, Florida  
2014-2015 AACC Chair



# KEYNOTE SPEAKERS



**WILLIAM KRISTOL**

Founder and Editor, *The Weekly Standard*  
and Political Analyst, ABC News

William Kristol is founder and editor of *The Weekly Standard*, a journal of politics and ideas located in Washington, D.C. He is also a political analyst for ABC News. He is a regular on ABC's *This Week* and on ABC's special events and election coverage, and also appears frequently on other leading political commentary shows including CNN's *Crossfire*, MSNBC's *Morning Joe* and Fox's *Special Report*.

Before starting the *Weekly Standard* in 1995, Kristol led the Project for the Republican Future, where he helped shape the strategy that produced the 1994 Republican congressional takeover. Prior to that, Kristol served as chief of staff to Vice President Dan Quayle during the first Bush Administration, and to Education Secretary William Bennett under President Reagan.



**STEPHANIE CUTTER**

Deputy Senior Advisor to  
President Obama (2009-2011) and CNN Political  
Commentator and Co-host of *Crossfire*

Stephanie Cutter's political and communications experience spans two decades in public service and the private sector. From the West Wing to the campaign trail to the halls of Congress, Cutter has spun political issues and crafted communications strategies for the nation's leading political figures, campaigns and Fortune 500 companies.

Most recently, Cutter served as Deputy Campaign Manager for President Obama's 2012 reelection campaign — Obama for America. She also served as Chairman of the Board for the President's Inaugural Committee. Before joining the campaign, Cutter was a Deputy Senior Advisor to President Obama, overseeing message strategy and issue development.

She was named one of the Top 50 Most Powerful People in Washington by *GQ* magazine and today serves as CNN political commentator, co-host of *Crossfire* and a partner at Precision Strategies, a communications firm.



# SUMMIT REGISTRATION

Early Bird Registration  
Postmark/Fax by December 19, 2014

## CONTACT INFORMATION (PLEASE PRINT)

LAST NAME	FIRST NAME
NICKNAME FOR BADGE	GUEST NAME
TITLE: <input type="checkbox"/> TRUSTEE <input type="checkbox"/> BOARD CHAIR <input type="checkbox"/> COLLEGE PRESIDENT <input type="checkbox"/> OTHER _____	
COLLEGE OR ORGANIZATION	
ADDRESS	
CITY/STATE/ZIP	
TELEPHONE	FAX
E-MAIL (FOR REGISTRATION)	ATTENDEE E-MAIL

## REGISTRATION OPTIONS (choose one)

**REGISTRATION PACKAGE:**  POSTMARKED BY DECEMBER 19: \$676  AFTER DECEMBER 19: \$826  
(Includes tickets for Tuesday Luncheon, Wednesday Dinner and Thursday Closing Breakfast. Please order tickets for guests below.)

or  
**REGISTRATION FEE ONLY:**  POSTMARKED BY DECEMBER 19: \$498  AFTER DECEMBER 19: \$648  
If your college board or organization is not a member of ACCT or AACC, please add \$200.

## PRE-SUMMIT ACADEMIES (Optional)

**HIGHER EDUCATION POLICY ACADEMY:** An all-day academy designed to enhance attendees knowledge and understanding of the latest issues and trends in federal higher education policy. (Includes registration for Monday Higher Education Policy Academy, lunch, and a copy of the publication *The Trustee's Role in Effective Advocacy*.) **REGISTRATION:**  \$100

**NEW TRUSTEE ACADEMY:** An all-day academy to orient new trustees, presidents, and professional board staff. (Includes registration for Monday New Trustee Academy, lunch, and a copy of the publication *Trusteeship in Community Colleges*.) **REGISTRATION:**  \$100

**ADDITIONAL TICKETS** (You must pay a registration fee to be eligible to purchase individual tickets for you or your guest. Tickets may not be available on-site.)

	Fee	No. of Tickets	Subtotal
Higher Education Policy Academy with Lunch (Monday)	\$100	_____	_____
New Trustee Academy with Lunch (Monday)	\$100	_____	_____
General Session Luncheon (Tuesday)	\$56	_____	_____
Recognition Dinner & Entertainment by The Capitol Steps (Wednesday)	\$85	_____	_____
Closing Breakfast (Thursday)	\$37	_____	_____
<b>TOTAL</b>		_____	_____

PAYMENT:  CHECK: MAKE CHECKS PAYABLE TO ACCT  CREDIT CARD: VISA OR MASTERCARD ONLY

CREDIT CARD NO	EXP. DATE
SIGNATURE	

## MAIL

Association of Community College Trustees, Dept. 6061, Washington, D.C. 20042-6061

**FAX 301-694-5124 (CREDIT CARD ONLY)      ONLINE WWW.ACCT.ORG (CREDIT CARD ONLY)**

## NOTE

Be sure to register in advance. An additional fee will be charged for on-site registration.  
Questions? Call 301-694-5243 or email [acct@experient-inc.com](mailto:acct@experient-inc.com)  
Cancellations must be postmarked by January 9, 2015 to receive refund, less \$200 processing fee.  
No refunds will be issued after January 9, 2015. Refunds will be issued following the Summit.

# SUMMIT AT A GLANCE

**MONDAY**

## **FEBRUARY 9**

9:00 A.M. – 5:00 P.M.  
Registration

10:00 A.M. – 5:00 P.M.  
New Trustee Academy\*\*

11:00 A.M. – 4:00 P.M.  
Higher Education  
Policy Academy\*\*

**TUESDAY**

## **FEBRUARY 10**

7:00 A.M. – 2:30 P.M.  
Registration

8:00 A.M. – 9:45 A.M.  
Opening General Sessions

9:30 A.M. – 11:30 A.M.  
Roundtable Seminar for  
Community College Lawyers

10:00 A.M. – 11:30 A.M.  
Community College  
Priorities Session

12:15 P.M. – 2:15 P.M.  
General Session Luncheon\*

2:30 P.M. – 3:30 P.M.  
Policy Focus Sessions

5:30 P.M. – 6:30 P.M.  
National Capital Reception

**WEDNESDAY**

## **FEBRUARY 11**

7:00 A.M. – 2:30 P.M.  
Registration

7:00 A.M. – 8:15 A.M.  
State Breakfast Meetings  
(at hotel)

10:30 A.M. – 12:00 P.M.  
General Session on Capitol  
Hill (tentative)

12:00 P.M. – 2:00 P.M.  
Taste of D.C. (lunch on your own)

**AFTERNOON**  
Visits to House, Senate,  
and Executive  
Branch Offices Begin

4:00 P.M. – 5:30 P.M.  
Community College  
Caucus Capitol  
Hill Reception

7:00 P.M. – 9 P.M.  
Capital Awards and  
Entertainment Banquet \*

Entertainment by Capitol  
Steps, the critically acclaimed  
satirical and improvisational  
performance company

**THURSDAY**

## **FEBRUARY 12**

8:30 A.M. – 10:30 A.M.  
General Session Breakfast \*

**MORNING**

Visits to House, Senate, and  
Executive Branch Offices

**AFTERNOON**

Additional visits to House, Senate,  
and Executive Branch Offices

All meetings take place at the  
Marriott Wardman Park Hotel unless  
otherwise noted.

Meeting times/sessions are subject  
to change.

**\*Tickets Required**

**\*\*Advanced Registration Required**



## **ENTERTAINMENT BY THE CAPITOL STEPS**

**THE CRITICALLY ACCLAIMED SATIRICAL AND  
IMPROVISATIONAL PERFORMANCE COMPANY**

The Capitol Steps began as a group  
of Senate staffers who set out to  
satirize the very people and places  
that employed them.

The group was born in 1981 when  
staffers for Senator Charles Percy  
were planning entertainment for a  
Christmas party. They decided to  
dig into the headlines of the day  
and create song parodies & skits.

In the years that followed, many of  
the Steps ignored the conventional  
wisdom ("Don't quit your day  
job!"), and although not all of the  
current members of the Steps are



former staffers, taken together  
the performers represent 62 years  
of collective House and Senate  
experience. Since they began, the  
Capitol Steps have recorded over  
30 albums. They've been featured  
on NBC, CBS, ABC, and PBS.

### **SPECIAL MEETINGS & EVENTS\*\*\***

#### **ACCT BOARD COMMITTEES**

- Diversity
- Finance & Audit
- Governance & Bylaws
- Member Communications  
& Education
- Public Policy

#### **ACCT BOARD OF DIRECTORS**

#### **ACCT REGIONAL NOMINATING COMMITTEES**

#### **ACCT STATE, PROVINCE, AND TERRITORY COORDINATORS**

#### **ACCT ADVISORY COMMITTEE OF PRESIDENTS**

**\*\*\*Please note that the start  
of these meetings is prior  
to the official start of the  
NLS program.**

# SUMMIT HIGHLIGHTS

- Join community college leaders to advocate on education, workforce training, and economic development policy issues in the 114th Congress.
- Help craft and deliver the community college response to the Administration's FY 2016 budget proposal by meeting with members of Congress and their staffs on Capitol Hill.
- Learn from congressional officials, political analysts, and other experts during two-and-a-half days of general, special, and concurrent policy sessions designed to expand your knowledge of current issues.
- Influence federal legislation and regulations by meeting with your congressional delegation.
- Hone your skills as a leader of your community college through sessions focusing on advocacy skills at the local, state, and national levels.
- Cultivate contacts among Congress and the Administration through face-to-face meetings on key policy issues.
- Celebrate with peers at the Community College Capital Awards Banquet, featuring entertainment by The Capitol Steps.
- Meet members of the House and Senate Community College Caucuses.



## HOTEL INFORMATION

The 2015 National Legislative Summit will take place at the Marriott Wardman Park Hotel. This NLS flagship hotel has just finished a complete renovation. The hotel is a balance of charm and modern sophistication in a historic and eclectic setting. The Marriott Wardman Park Hotel is just minutes from Capitol Hill and a short walk to one of Washington's most unique neighborhoods, Adams Morgan. Washington's Reagan National Airport is just eight miles away, and the Metro's red line "Woodley Park" station is just steps away.

### HOTEL DEADLINE: JANUARY 16, 2015

ACCT has new housing procedures. Please read carefully, and make your reservations by the January 16 deadline. You must register for the NLS before reserving your hotel room. Rooms may sell out before the deadline, so please reserve your room early. Rooms will be reserved on a first-come, first-served basis.

All reservation requests will require a credit card guarantee of one night's deposit in the form of a personal check or money order. Deposits will be refunded for rooms canceled more than 72 hours prior to arrival. Name changes to room reservations may be made prior to arrival at no charge. Special requests, such as bed type and early check-in, are subject to availability and cannot be guaranteed prior to arrival.

### TRANSPORTATION

**By Plane:** Washington, DC is served by three major airports Ronald Reagan Washington National Airport (DCA) is approximately 15 minutes south of the city. Washington Dulles International Airport (IAD) is about 45 minutes west of downtown. Baltimore-Washington International Thurgood Marshall Airport (BWI) is located about 45 minutes north of Washington. (All times presume normal traffic conditions.)

**Taxis:** Taxis are available outside baggage claim at all three airports. Fares to downtown: \$25-\$30 from Washington National, or \$60-75 from Dulles or BWI.

**Shuttles/Buses:** SuperShuttle links National, Dulles, and BWI Marshall Airports with downtown. Average fares are \$12 one-way, \$24 round trip from National; \$27 one-way, \$52 round trip from Dulles; \$37 one-way, \$70 round trip from BWI Marshall. To schedule, please call 800 258.3826 or visit [www.supershuttle.com](http://www.supershuttle.com).

**Rental Cars:** Rental cars are available at local airports: Alamo, Avis, Budget, Hertz, and National.

**By Train:** For travelers on the East Coast, Amtrak (800.USA.RAIL) runs frequent service to and from Union Station.

**Metro:** Washington National Airport is accessible from Metro's blue and yellow lines, transferring to the red line.

# HOTEL REGISTRATION

Register online at [www.acct.org](http://www.acct.org).

## CONTACT INFORMATION (PLEASE PRINT)

LAST NAME

FIRST NAME

COLLEGE OR ORGANIZATION

TELEPHONE

FAX

E-MAIL

ARRIVAL (CHECK-IN 3 PM)

DEPARTURE (CHECK-OUT 12 NOON)

SHARING ROOM WITH

## ROOM RATES/TAXES

PLEASE CHECK ONE:  \$273 STANDARD (SINGLE)  \$283 STANDARD (DOUBLE)

SPECIAL REQUESTS:  KING BED  TWO DOUBLE BEDS

\*Plus 14.5% occupancy tax (subject to change). To take advantage of the special rates, please book your reservation by January 16, 2015. All rates are per room. Special requests cannot be guaranteed in advance, however, the hotel will do their best to honor all requests. Hotels will assign specific room types upon check-in, based on availability.

## PAYMENT/DEPOSITS

All reservation requests will require a credit card guarantee or a one-night's deposit at time of booking. Personal checks, money orders, or a valid major credit card will be needed for the deposit. Deposits will be refunded for rooms canceled 72 hours prior to arrival. Name changes to room reservations may be made up to three days prior to arrival at no charge.

## CHECK PAYMENT

If you need to pay your hotel deposit by check, make check payable to the Marriott Wardman Park Hotel, and mail it directly to the hotel via DHL/FEDEX or UPS, Marriott Wardman Park Hotel, Attn: In-House Reservations/Lan Thai, 2660 Woodley Road, Washington, D.C. 20008. All checks must be received at least two-weeks prior to your arrival to secure your reservation. Thank you.

## CREDIT CARD

- VISA  MASTERCARD  AMERICAN EXPRESS  
 DISCOVER  CARTE BLANCHE  JCB  
 DINERS CLUB

CREDIT CARD NO.

EXP. DATE

SIGNATURE

## MAIL

Marriott Wardman Park Hotel, Attn: In-House Reservations/Lan Thai, 2660 Woodley Road, Washington, D.C. 20008

**PHONE 877 212 5752 ONLINE [WWW.ACCT.ORG](http://WWW.ACCT.ORG)**

If you have a disability and require auxiliary aids, services or other accommodations, please describe your needs below:

## CONFIRMATION

The hotel will send you a confirmation of your reservation. Please review all information for accuracy. If you do not receive your confirmation within 10 to 14 days or have questions regarding your reservation, please contact the hotel at 877 212 5752.

**PRESIDENT'S TRAVEL SCHEDULE**  
**January – February 2015**

<b>Conference Title</b>	<b>Date</b>	<b>Location</b>	<b>Sponsor:</b>
<b>ACCJC Commission meeting</b>	<b>January 7-9, 2015</b>	<b>Sacramento, CA</b>	<b>Accrediting Commission for Community and Junior Colleges (ACCJC)</b>
<b>PPEC Boardmanship Training &amp; Spring Meeting</b>	<b>January 15-17, 2015</b>	<b>Honolulu, HI</b>	<b>Pacific Postsecondary Education Council (PPEC)</b>
<b>WestCare Annual Board Meeting</b>	<b>January 22-25, 2015</b>	<b>Las Vegas, NV</b>	<b>WestCare Foundation</b>
<b>ACCT National Legislative Summit</b>	<b>February 9-12, 2015</b>	<b>Washington, DC</b>	<b>Association for Community College Trustees (ACCT)</b>

*Funding Source in order of travel:  
100% ACCJC reimbursable; 50% PPEC reimbursable; 100% WestCare funded; and 100% Promotional Fund*